



ABOUT US

At Golden Valley Bank, we pride ourselves on delivering an experience unlike any other. Take our commitment to customers, staff and community—the foundation of true community banking. It's our passion to help businesses grow, help make dreams a reality and better our local economy. We believe this passion for our community starts with our employees. Encouraging our staff to be involved in the organizations and non-profits who strive to make a difference allows them to connect, engage and better understand community needs. The power of community starts at home with our Golden Valley Bank family.

Learn more on our website at www.goldenvalley.bank

TO APPLY

Submit a cover letter and resume on our website's career page at www.goldenvalley.bank/careers or email them to Terri Morris at tmorris@goldenvalley.bank.

Equal Opportunity Employer

OUR CORE VALUES

- ✓ **Absolutely Outstanding Customer Service**
- ✓ **Development and Retention of Knowledge**
- ✓ **Empowerment**
- ✓ **Unparalleled Community Leadership**
- ✓ **The Highest of Corporate Standards**

JOB ANNOUNCEMENT

Training Development Specialist

Golden Valley Bank is currently seeking a **Training Development Specialist**. The ideal candidate will be responsible for creating, developing, implementing and conducting trainings and development programs for employees. Our top candidate is motivated by knowing their everyday efforts of providing Absolutely Outstanding Customer Service (AOCS) helps us achieve our strategic initiative of being the Best Bank in Town.

Reporting to the Human Resources Officer, the Training Development Specialist will work with the entire Bank assessing a company-wide developmental plan that will improve productivity. We expect applicants to have strong organizational and communication skills.

The ultimate candidate would be a professional possessing experience in designing and implementing employee development programs, a Bachelor's Degree in a related field is a plus. Prior experience with a variety of multimedia training platforms and methods is ideal. Preferred candidate will have:

- Ability to plan, organize, and effectively conduct employee training on various skill, policy, and compliance areas.
- Maintains knowledge of new methods and techniques for training, and training requirements applicable to the Bank.
- Strong communication skills.
- A commitment to the vision, mission, and core values of Golden Valley Bank.
- Awareness that you can have a positive influence and make a difference with our customers as well as in the community.
- Capacity to track training and development activities, attendance, results of tests and assessments, and retraining requirements.
- Mindfulness to stay abreast of any changes in compliance, products/services, procedures and policies.

Possess the following qualities:

- Strong ability to maintain cordial and professional relationships with business partners, customers and co-workers.
- Active listening skills, with strong reasoning ability.
- Willingness to adapt to changing business needs and deadlines.
- Ability to study and apply new information.
- Professional integrity with the ability to maintain confidentiality of sensitive information.

Additional information regarding this position is available upon request, including, a Job Description and details of our excellent benefits programs.

If you value your community, enjoy providing Absolutely Outstanding Customer Service, desire the opportunity for professional growth, and believe you possess the commitment, personality, and skills to become part of the Best Bank in Town, we would like to have you apply today!